



TENDER TERMS AND CONDITIONS FOR SUPPLY OF STATIONERY-2017-18

To,

Date:

01. Sealed tender for the supply of stationery are invited from the registered firm/ Authorized Dealers or sole proprietor by the undersigned on or before 26-04-2017 before 4:00 PM. The Tender should be in a strong sealed cover marked as tender for the supply of stationery. The last date of tender submission is 27-04-2017 before 4-00 pm at JNV Mudgal. The interested tenderer can drop their tender / sent their Tender in advance. The tender will be opened in the office of the Principal JNV mudgal on 28-04-2017 at: 11:30 AM.
02. The participating Tenderers are requested to furnish the reasonable rates for reasonable quality and give full description of materials specification, Brand / Rate Etc.,
03. There should not be any over writing or correction in the Tender. If absolutely necessary it should be attested with full signature of the Tenderer.
04. The delivery should be made to the JNV mudgal at their own cost.
05. Rates quoted should include, packing, Transportation, loading & unloading etc,
06. The Quantity shown above may be increased / decreased at the time of placing order as per requirement of the Vidyalaya.
07. Successful tenderer should supply the stationery within 15 days from the date of receiving the supply order.
08. Tenderer should enclose the Demand Draft for Rs. 5000/- as an EMD in favour of Principal JNV Mudgal, drawn on State Bank of India Mudgal. The Successful Bidder should pay as security Deposit Rs 10,000/-
09. **Two Bid system:** Technical Bid (Technical + Common Terms) is to kept in envelop 01.(one) financial Bid (Item wise Price) is to be kept in envelop 02(Two) both envelops are to be kept in 3rd envelop. First technical bid shall be opened and evaluated. Secondly financial bid of technically acceptable offer should be opened & evaluated.

10. For unsuccessful Tenderer EMD DD will be returned with in 10 days.
11. For successful Tenderer the EMD amount will be refunded after one month of supply. If there is no further order during the year.
12. Tenders which are not enclosed EMD amount will not be considered. Except the Government Agency/ Government approved Agency.
13. The undersigned does not bind himself to accept the lowest tender and reserves the right to accept/reject tender in whole or in part without assigning any reason there off.
14. The rates quoted are applicable till 31st March-2018.
15. The Tender forms are not transferable to any other supplier/firm.
16. The Tenderer should quote rate for all items given in the tender schedule in order.
17. If the contractor fails to supply the stationery within the stipulated time. The undersigned shall be at liberty to purchase the stationery from open market or from any agency.
18. All the Tenderers are requested to give samples of Stationery at the time of submitting the tender, failing which tender will be cancelled automatically.
19. The stationery items which are supplied are subject to verification on the day of supply.
20. The Stationery items rates are to be quoted less than MRP. The rate is to be with VAT /CST (Excluding CST / VAT) to be filled by the Tenderer.
21. The firm should be registered and have KST/CST No/ VAT No and Trade license issued by the concerned authority, enclosed copies along with tender.
22. Attach Xerox copies of PAN Card Income Tax, Sales Tax clearance certificate for the year 2016-17 as on 31st March 2017.
23. The ordered Stationery should supplied along with the proper bill for payment.
24. The payment will be made after the supply of Stationery with in 10 days, from the date of receipt of material in good condition.

Signature of the Tenderer_____

PRINCIPAL
J.N.V.KANNAPURHATTI,

MUDGAL

JAWAHAR NAVODAYA VIDYALAYA KANNAPURHATTI MUDGAL DIST.RAICHUR .KARNATAKA



TENDER PROFORMA FOR SUPPLY OF STATIONERY 2017-18

To
The Principal,
JawaharNavodayaVidyalya,
Kannapurhatt, Mudgal,
Dist. Raichur -584125.

Date:

Respected Sir,

Sub: Submission of Tender for supply of Stationery –Reg.

With reference to your Tender Advertisement Letter No. _____ Dated _____
we have to quote our lowest rates as under for your kind approval.

Sl.No.	Name of the Items	MRP Rate	Quoted Net Rates (including all Taxes as applicable)
1	Graph books 60 pages vidya		
2	Duplicating paper 72 GSM		
3	Ruled paper (33X44) per Rim		
4	Geometry box Nataraj		
5	Geometry box Style		
6	Geometry box Camel		
7	Practical record book Biology -120 pages College Size		
8	Practical record book Chemistry -120 pages College Size		
9	Practical record book Physics -120 pages College Size		
10	Drawing books 60 pages vidya		
11	Drawing sheet		
12	Pen (Reynolds students)		
13	Pencil (Nataraj HB)		
14	Rubber (Camlin)		
15	Flat file Good quality with School Name		
16	Duplicating In (Lekhak)		
17	Register (100 paper) Ruled Vidya		

18	Register (200 paper) Ruled Vidya		
19	Paper Jum clip Lekhak		
20	File eyelet (Lekhak) MSIL		
21	Box file (lekhak)		
22	Gum bottle 700 ml camel		
23	Carbon box small (Kores)		
24	Carbon box (big) (kores)		
25	Staples pin Big Size 24/6 (per pkts)		
26	Stamp Stamp pad INK 500 ml bottle		
27	Duplicate stencil per box		
28	Xerox papers of size A3 – 80 GSM TNPL		
29	Xerox papers of size A4- 80 GSM TNPL		
30	Xerox papers of size Legal 80 GSM PNPL		
31	White chalk Box (Dust proof) (per case)		
32	Color chalk Box (Per case)		
33	Duster with Wooden Base		
34	Brown tap		
35	White tap		
36	Tag Big size		
37	Tag small size		
38	Stamp pad small		
39	Tochen (Gundu pin)		
40	Drawing Note Book Class Mate Size. 27.5 x 34.7 cm		
41	Fevi Stick Medium Size		
42	Exam Thread per pocket		

I hereby convey my acceptance to the Terms and Condition stipulated in the Tender. In the event of my quotation being accepted. I undertake to follow the Terms and Conditions scrupulously, and I am obey the order as per the NVS rules and regulations.

Thanking you,

Yours faithfully,

Place:

Name & Sig. _____

Address & Seal : _____

Ph No. _____

Encl:

01. EMD of RS _____ Draft No. _____ Dated _____

02. Name of the Bank _____

03. Necessary Documents.